

Introduction

1. On 27 November 2018, the Applicant, a former Programme Management Assistant at the G-5 level, step 6, in the Office for Counter-Terrorism, filed an application on the merits contesting, *inter alia*, the decision to not extend her short-term appointment beyond its expiration date.

2. On 27 December 2018, the Respondent filed his reply contesting the receivability of some aspects of the application and arguing that the application is, overall, without merit.

3. On 31 December 2018, the Applicant filed a sur-reply to rebut the Respondent's reply and attached additional documentary evidence.

Consideration

4. Having thoroughly perused the parties' submissions, and without prejudice to the final determination of this case, the Tribunal understands that the issues in this case can be defined as follows: (a) Whether the [redacted] for a temporary appointment was undertaken in a proper manner?; (b) [redacted] terms of appointment were appropriate and correctly implemented?; and, (c) Was the [redacted] lawful?

5. In light thereof and for the fair and expeditious disposal of the case,

IT IS ORDERED THAT:

6. By **4:00 p.m. on Friday 22 March 2019**, the parties are to file a statement providing a list of any additional evidence which a party requests to be produced, or requests of the opposing party to produce, and stating the relevance thereof. If the party

requests the admission of additional documentary evidence, such party shall attach the requested evidence to its submission.

7. By **4:00 p.m. on Friday 29 March 2019**, the Applicant is to file her closing submissions based solely on the documentation and submissions already before the Tribunal. This statement is not to be longer than five pages using Times New Roman, font size 12, with 1.5 line spacing;

8. By **4:00 p.m. on Friday 5 April 2019**, the Respondent is to file his closing statement is not to be longer than five pages using Times New Roman, font size 12, with 1.5 line spacing;

9. By **4:00 p.m. on Friday 12 April 2019**, the Applicant is to file her