



## DESCRIPTION OF REQUIREMENTS

1. ESCAP intends to improve fire safety design through developing appropriate fire strategies, for the existing buildings and upcoming projects. In addition to demonstrating compliance with local regulations and international standards. A suitably experienced and qualified company is sought to undertake all fire safety designs, identify potential risks and make recommendations for appropriate fire safety designs in construction, facilities improvement projects and operation of buildings.
2. ESCAP has 3 buildings located at the intersection of Rajadamnern Nok Avenue and Krung Kasem Road in Bangkok, Thailand. The 3 buildings are located in an enclosed compound of 27,172m<sup>2</sup>:
  - 2.1. The Secretariat Building is a 15-storey main office building with one basement for mechanical/electrical services serving both Secretariat and Service Buildings. Floor area: 29,373 m<sup>2</sup>, constructed in 1975.
  - 2.2. The Service Building, a 5-storey office building with one basement and one parking floor. Floor area: 19,155 m<sup>2</sup>, constructed in 1975.
  - 2.3. The UNCC, 3-storey Conference Centre with 2 basements for mechanical and electrical plants and parking. Floor Area: 57,220m<sup>2</sup>, constructed in 1993.
3. Likely Deliverables expected from the Consultant:
  - a) Conduct site surveys and interviews with key personnel,
  - b) Remain on-call for projects throughout the duration of the 5- year contract, and
  - c) Draft and present assessment reports, designs and recommendations to ESCAP and its stakeholders in person and online.

## SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

4. Please complete the ["Vendor Response Form"](#).
5. ESCAP may request for company presentation via video conference call at a later date.

## NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Requests for Expression Of Interest. Vendors interested in this Tender Alert Service are invited to subscribe on <http://www.ungm.org>

***Vendors interested in participating in a potential future solicitation process should submit the Vendor Response Form of this RFI electronically (through the link available on the next page) before the closing date set forth above.***

# VENDOR RESPONSE

## NOTICE

- Companies can only participate in solicitations of the UN Secretariat after completing their registration (free of charge) at the United Nations Global Marketplace ([www.ungm.org](http://www.ungm.org)).
- Please verify that your company is registered under its **full legal** name on the United Nations Global Market Place ([www.ungm.org](http://www.ungm.org)) and that your application for registration as vendor has been submitted to the **UN Secretariat** in the same site, to be able to participate in any potential solicitation process as a result of this RFI.
- While companies can participate in solicitations after completion of registration at Basic Level, we strongly recommend all companies to register at least at **Level 1** under the United Nations Secretariat prior to participating in any solicitations.
- Companies are reminded of the restrictions of employment of former UN personnel that were involved in the procurement process during their last three years of service as per [ST/SGB/2006/15](#), including (a) employing those personnel for one year after separation of service and (b) allowing those personnel to communicate with, or appear before, active UN personnel for matters related to the procurement process for two years after separation of service. Violation of the provisions of ST/SGB/2006/15

## RFI INSTRUCTIONS

### 1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace ([www.ungm.org](http://www.ungm.org)) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be found at <https://www.un.org/Depts/ptd/vendors>.

#### **Prerequisites for Eligibility**

In order to be eligible for UN registration, you must declare that:

- A. Your company (as well as any parent, subsidiary or affiliate companies) is not listed in, or associated with a company or individual listed in:
  - I. the Compendium of United Nations Security Council Sanctions Lists (<https://www.un.org/securitycouncil/content/un-sc-consolidated-list>), or
  - II. the IIC Oil for Food List website or, if listed on if

## VENDOR RESPONSE FORM

RFI No.:

To : Hui Meng LIM, Senior Procurement Assistant

Email : huimeng.lim@un.org

From :

Subject :



